

**NOTICE REGARDING  
AVAILABILITY OF COURT REPORTERS  
IN CIVIL, FAMILY LAW AND PROBATE MATTERS  
Effective July 1, 2010**

Court reporters may be provided at the request of the Court or parties for certain types of civil proceedings. **For the purposes of this notice, “civil” is defined as all matters other than criminal, juvenile and LPS.** Court-provided reporting services will be subject to the availability of a court reporter. The cost of court reporting services will typically be borne by the parties.

Generally, the Court will not provide court reporters for the following types of proceedings: case management and status conferences; ex parte applications or hearings; orders to show cause; civil harassment; civil, family and probate law and motion; and small claims. Court reporters may be used in such proceedings at the requesting parties' expense.

Ten days prior to the commencement of a civil, family law or probate trial or evidentiary hearing, parties are responsible for determining whether the Court will have a court reporter available for the proceeding. A local form, *Request for Court Reporting Services in Civil, Family Law and Probate Proceedings (form REP004)*, is available on the Court's website to be completed by parties or their attorneys to find out whether the Court will be able to provide a reporter for a trial or hearing. If a Court-provided court reporter is not available, parties may arrange for the presence of a certified shorthand reporter to serve as an official pro tempore reporter at the parties' expense.

**for information on how to request  
court reporting services  
Please Review Court's new Local Rule 7.18**