

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF MARIN**



**NOTICE
To Parties in Family Law Cases**

Whether you have filed a motion or are opposing a motion, you are expected to comply with all applicable *Uniform Local Rules of the Marin County Superior Court* which are available for review at the Clerk's Office in room 113 (Marin County Civic Center) or on-line at the Court's website (www.marincourt.org). A printed version of the local rules may be purchased at the Clerk's Office at a cost of \$40.00 per copy.

If you are served with a *Notice of Motion* or *Order to Show Cause*, the Court will make a **tentative ruling** based on information submitted by each party.

1. You must fill out a *Responsive Declaration* (Judicial Council form FL320) and provide the information you want the Court to know about your case. A blank *Responsive Declaration* should be included with the papers served on you.
2. You must make 2 copies of your *Responsive Declaration* and file them in the Clerk's Office (room 113).
3. You must have a filed copy of your *Responsive Declaration* served on the attorney for the other party or on the other party, if he or she has no attorney. All papers opposing a motion so noticed shall be filed with the court and a copy served on each party at least 9 court days before the hearing, and shall be served by personal delivery, facsimile transmission, express mail, or other means consistent with the provisions of Sections 1010, 1011, 1012 and 1013 of the Code of Civil Procedures, and reasonably calculated to ensure delivery to the other party or parties not later than the close of the next business day after the time the opposing or reply papers, as applicable, are filed. The server must fill out and file a *Proof of Service* (Judicial Council form FL330 - Personal Service or FL335 - Service by Mail) at the Clerk's Office (room 113) at least 2 court days before the hearing.

If a *Responsive Declaration* is not filed, the Court may grant the relief sought in the other party's motion without a hearing.

Whether you are the moving or responding party, the following rules apply to you:

1. Tentative rulings are available online by 2:00 p.m. on the business day before your court date at http://www.marincourt.org/familylaw_tenta_rulings.htm.
2. If you disagree with the **tentative ruling** and wish to appear in court to oppose the decision, you must call the Court at (415) 444-7046 and the other party's attorney, or, if unrepresented, the other party, before 4:00 p.m. to notify him/her that you will appear at the scheduled hearing the next day.

Both the Court and the other party must be notified of your intention to argue the **tentative ruling** or it will become the formal order of the Court without a hearing.