



Find the Zoom information for the courtroom/department you are scheduled to appear in below. If you are unable to join by video you may join by phone by calling (669)900-6833 and using the ID and Passcode provided.

Departments	Case Type	Details	QR Code	Connection Information
A, B and E	Civil	Civil Matters, Civil Harassment Restraining Orders and Appellate		Meeting ID: 982 6407 3327 Passcode: 700683  <a href="https://zoom.us/j/98264073327?pwd=Vmg4SE82Rk1hNDNCs0VscjlpS24vdz09">https://zoom.us/j/98264073327?pwd=Vmg4SE82Rk1hNDNCs0VscjlpS24vdz09</a>
Civil Auxiliary 1	Civil	As assigned from Civil Departments		Meeting ID: 960 6466 8976 Passcode: 207353  <a href="https://zoom.us/j/96064668976?pwd=djIKTVNySkFTZWtoSVJ5QmJOUkRqdz09">https://zoom.us/j/96064668976?pwd=djIKTVNySkFTZWtoSVJ5QmJOUkRqdz09</a>
H, K and L	Family Law	Family Law, Conservatorship, Guardianship, Domestic Violence/Elder or Dependent Adult Restraining Orders		Meeting ID: 966 4797 6282 Passcode: 579089  <a href="https://zoom.us/j/96647976282?pwd=NkINQjBNUmpzNWlrMGRxM2JLbkppdz09">https://zoom.us/j/96647976282?pwd=NkINQjBNUmpzNWlrMGRxM2JLbkppdz09</a>
Family Law Auxiliary 1	Family Law	As assigned from Family Law Departments		Meeting ID: 933 6095 4263 Passcode: 307818  <a href="https://zoom.us/j/93360954263?pwd=U1gxNEExYl2duTDIITERPMlJaWdNLUT09">https://zoom.us/j/93360954263?pwd=U1gxNEExYl2duTDIITERPMlJaWdNLUT09</a>
J	Probate	Probate matters assigned to department J		Meeting ID: 978 7433 4850 Passcode: 860372  <a href="https://zoom.us/j/97874334850?pwd=dHNHsnFIUkJFdEhRb1JqejhBU0JOdz09">https://zoom.us/j/97874334850?pwd=dHNHsnFIUkJFdEhRb1JqejhBU0JOdz09</a>

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Departments	Case Type	Details	QR Code	Connection Information
N	DCSS	Department of Child Support Calendar		Meeting ID: 928 3786 9689 Passcode: 172429  <a href="https://zoom.us/j/92837869689?pwd=VEJFbjdtYkNYOTIBRGhMdkwvWitKQT09">https://zoom.us/j/92837869689?pwd=VEJFbjdtYkNYOTIBRGhMdkwvWitKQT09</a>
O	Small Claims	Small Claims Trials		Meeting ID: 978 4672 9793 Passcode: 047859  <a href="https://zoom.us/j/97846729793?pwd=WTZGeFdPbEx2dWdiamY5cENlcUV3dz09">https://zoom.us/j/97846729793?pwd=WTZGeFdPbEx2dWdiamY5cENlcUV3dz09</a>
Civil settlement conferences	Civil, Unlawful Detainer	Judicially supervised settlement conferences		Meeting ID: 972 1705 2695 Passcode: 597630  <a href="https://zoom.us/j/97217052695?pwd=R3N1cnF1emxjQ1VNSm1Fc3NNZ3lvQT09">https://zoom.us/j/97217052695?pwd=R3N1cnF1emxjQ1VNSm1Fc3NNZ3lvQT09</a>

See next page for information

## HOW TO PARTICIPATE IN A ZOOM COURT HEARING

### **Before your hearing:**

1. Download the Zoom app to your computer or smartphone.
2. If you would like a witness at your hearing, you must email your witness's name to the court clerk at [videoappearance@marin.courts.ca.gov](mailto:videoappearance@marin.courts.ca.gov) no later than 10:00 a.m. the day before the hearing. Please include your name, case number and hearing date. You must also email the Zoom meeting link, meeting ID and meeting password to your witness and ensure they know how to connect to the Zoom hearing.
3. If you would like to present documents at the hearing, you must send them by email to the court clerk at [videoappearance@marin.courts.ca.gov](mailto:videoappearance@marin.courts.ca.gov) and to the other party or their attorney. Please include your name, case number and hearing date. These documents must be received prior to the start of the hearing.

### **Day of your hearing:**

1. Dress in court appropriate clothing.
2. Fifteen minutes before your hearing: Go to a quiet and private place where you have a strong Wi-Fi, internet or cellular connection. Make sure your children are not present. Only witnesses, parties and their attorneys may participate.
3. At least five minutes before your hearing: Click the Zoom meeting link. Enter the meeting number and password. If the link does not work click "Join Meeting" in the Zoom app and type in the meeting number and password from the Zoom appearance information. If you have trouble connecting by video, you may join by telephone by calling the phone number on the Zoom email invitation. If you need help logging into the zoom meeting, please send an email, with your name and case number, to: [videoappearance@marin.courts.ca.gov](mailto:videoappearance@marin.courts.ca.gov).
4. Once you are connected, you will be placed in a virtual waiting room. The judge may hear other cases before yours. You may have to wait awhile but stay ready. Mute yourself while you are waiting. If you are calling in on a phone, do not place the court on hold. When the judge tells you it's your turn, unmute yourself and follow the judge's instructions.
5. During the hearing:
  - a. Mute yourself when you are not speaking.
  - b. Raise your hand if you need to speak.
  - c. State your name before you speak.
  - d. Speak one at a time.
  - e. Do not interrupt.
  - f. Allow a pause between speakers.