







Find the Zoom information for the courtroom/department you are scheduled to appear in below. If you are unable to join by video you may join by phone by calling (669)900-6833 and using the ID and Passcode provided.

Departments	Case Type	Details	Details	Connection information
Master Calendar	Criminal	Misdemeanors and Assignment of Felony Cases to Auxiliary		Meeting ID: 986 1810 8653 Passcode: 519151 https://zoom.us/j/98618108653?pwd=UDRCRG9ZQW1qMloveHhyT2x6OW9aZz09
Auxiliary 1	Criminal	Criminal		Meeting ID: 950 0006 4252 Passcode: 732091 https://zoom.us/j/95000064252?pwd=M09FUWluZVIRby9mS1ExSXdiWDZ0Zz09
Auxiliary 2	Criminal	Criminal		Meeting ID: 913 4687 5648 Passcode: 799553 https://zoom.us/j/91346875648?pwd=b0ZnenZnUjN2elZzVytobIVSenpXdz09
Trial Department 1	Trials	Trials		Webinar ID: 980 2093 2223 Passcode: 830757 https://zoom.us/j/98020932223?pwd=YjZTNkZON0pvUy9BUENFc1RqdSt4UT09
Trial Department 2	Trials	Trials		Webinar ID: 943 3849 5880 Passcode: 086035 https://zoom.us/j/94338495880?pwd=WG9OUFdrYUdmSIFLWEE4UDFCanFjZz09
Pretrial Readiness Conference Program	Pretrial	Misdemeanor Pretrial		Webinar ID: 986 7549 1785 Passcode: 458513 https://zoom.us/j/98675491785?pwd=djdTWHA3c1F4UkgwajJNd2dhVjJmUT09

Departments	Case Type	Details	Details	Connection information
Adult Drug Court	Criminal	Every Monday except Holidays @ 1:30 p.m.		Meeting ID: 991 8717 7011 Passcode: 003355 https://zoom.us/j/99187177011?pwd=d3E5R2NWcWp1YUZ6Lzlxdkw0S292QT09
San Quentin Writ Proceeding	Criminal	Matter Specially Set		Webinar ID: 965 5838 4473 Passcode: 859961 https://zoom.us/j/96558384473?pwd=YIBBbEJFS0grSXVoVmdFNmcyZ0NUdz09
Misdemeanor Arraignment	Criminal	8:30 a.m. "Video Arraignment"	N/A	Actual appearance required in person by defendant and or counsel for initial appearance, every appearance thereafter can be made via zoom. If there is no appearance made on behalf of the defendant, the matter will be added to the master calendar for the next day at 9:00 a.m. for issuance of a bench warrant.

HOW TO PARTICIPATE IN A ZOOM COURT HEARING

Before your hearing:

1. Download the Zoom app to your computer or smartphone.
2. If you would like a witness at your hearing, you must email your witness's name to the court clerk at videoappearance@marin.courts.ca.gov no later than 10:00 a.m. the day before the hearing. Please include your name, case number and hearing date. You must also email the Zoom meeting link, meeting ID and meeting password to your witness and ensure they know how to connect to the Zoom hearing.
3. If you would like to present documents at the hearing, you must send them by email to the court clerk at videoappearance@marin.courts.ca.gov and to the other party or their attorney. Please include your name, case number and hearing date. These documents must be received prior to the start of the hearing.

Day of your hearing:

1. Dress in court appropriate clothing.
2. Fifteen minutes before your hearing: Go to a quiet and private place where you have a strong Wi-Fi, internet or cellular connection. Make sure your children are not present. Only witnesses, parties and their attorneys may participate.
3. At least five minutes before your hearing: Click the Zoom meeting link. Enter the meeting number and password. If the link does not work click "Join Meeting" in the Zoom app and type in the meeting number and password from the Zoom appearance information. If you have trouble connecting by video, you may join by telephone by calling the phone number on the Zoom email invitation. If you need help logging into the zoom meeting, please send an email, with your name and case number, to: videoappearance@marin.courts.ca.gov.
4. Once you are connected, you will be placed in a virtual waiting room. The judge may hear other cases before yours. You may have to wait awhile but stay ready. Mute yourself while you are waiting. If you are calling in on a phone, do not place the court on hold. When the judge tells you it's your turn, unmute yourself and follow the judge's instructions.
5. During the hearing:
 - a. Mute yourself when you are not speaking.
 - b. Raise your hand if you need to speak.
 - c. State your name before you speak.
 - d. Speak one at a time.
 - e. Do not interrupt.
 - f. Allow a pause between speakers.